Epidemiology Activity Manager W/M - MSF OCP Emergency Pool

25 novembre 2026

Médecins Sans Frontières (MSF) is an international, independent, medical humanitarian organization created in 1971 that delivers emergency aid to people affected by armed conflict, epidemics, healthcare exclusion and natural disasters.

Your main mission is assessing, implementing and maintaining the epidemiological surveillance systems/monitoring (if needed) according to MSF protocols, standards and procedures in order to contribute to appropriate evidence-based decision making using well managed health data in outbreak and emergency MSF programmes.

Main responsabilites

- Carrying out key epidemiological activities in outbreak investigation (description including time, place, people with emphasis on mapping when it is needed in collaboration with the GIS team) and advising on the operational response
- Implementing and maintaining a surveillance system to monitor epidemiological trends of relevant outbreak-prone diseases, working with health promotion and community engagement team as relevant. Guiding activities of medical staff for surveillance and/or active case finding, including ensuring understanding of the need for consistent case definitions and data recording (briefing of all new staff)
- Monitoring and Implementing initial assessment (for emergency situation), rapid health assessments and (baseline or follow-up) surveys. Where standard protocols are not available or appropriate, developing a protocol seeking extensive feedback and pilot testing of tools to ensure the objectives will be met robustly with support of HQ epidemiologist
- Planning and supervising the associated HR processes of the staff under his/her responsibility (recruitment, training/induction, evaluation, potential detection, development and communication) and ensuring that staff exhibits required skills after training and pilot test
- Supervise data encoding procedures, ensuring with the medical team that the data collection circuit is appropriate and epidemiology software tools are accurate and timely, analysing results and preparing regular written reports on progress and findings.
- Providing training sessions to medical teams on relevant aspects of epidemiology to enhance team response capacity
- Advising the MSF medical team on epidemiological matters that arise in the course of their activity research, and when necessary, designing and implementing epidemiological tools and data collection to meet new epidemiological needs.

- Work in tandem with other MSF sections present to ensure the harmonization of tools as relevant.
- Participating in operational monthly reports and organizing and/or assisting medical staff in preparing epidemiological reports related to health facilities and to researched areas
- Document lessons learned and capitalized on experiences, including handover, end of mission and capitalization reports
- Ensure regular collaboration with other supervisors / managers (HP, GIS, Medical activity managers, Logistics, Supply, Water and Sanitation, Admin).

Profile required

Experience and Education:

- Essential: Minimum of 2 years of professional experience in similar position and at least one year of MSF experience in similar position and working experience in in emergency interventions and assessments.
- Previous experience implementing a survey and/or outbreak investigation.
- Diploma: University degree in epidemiology or public health with specialization in epidemiology and/or biostatistics. Desirable: Master's degree in epidemiology.
- Asset: previous experience in other medical NGOs.

Competencies:

- Demonstrated ability to identify priorities and to put in place relevant action plans in direct accordance with the operational/medical strategy.
- Leadership and organizational skills.
- Communication and reporting skills.
- Flexibility and ability to work under pressure.
- Ability to train, mobilize, and manage teams.
- Quality and Results-based orientation.
- Analytical and planning skills.
- Strategic Vision
- Service Orientation, teamwork and Cooperation.

Computer knowledge:

- Use of epidemiology related analytical software (R, excel, Epi-info, STATA and/or SPSS)

Languages:

- French & English working capacity (minimum B2)
- Knowledge in other MSF working languages such as Spanish or Arabic is an asset.

Terms of Employment

- Field-based position with (longer) visits to HQ in Paris.
- Fixed term and full-time contract (12 months, 100%) with possible extension.
- Ideal starting date: **January 2027**
- Gross monthly salary: According to MSF salary grid, L10
- Specific Emergency package including completion bonus and extra paid leaves.
- Social Benefits: Health insurance and living costs in the countries of intervention and in HQ, paid according to internal regulations.

At MSF, we value diversity and strive for an inclusive and accessible working environment. We encourage all suitably qualified people to apply, regardless of their ethnic, national or cultural origin, age, gender, sexual orientation, beliefs, disability or any other aspect of their identity.

Date limite de dépôt de candidatures

17 décembre 2026

MSF tient à la protection des données personnelles de ses membres, de ses salariés et des personnes souhaitant rejoindre l'association. Les données collectées lors de cette candidature seront strictement transmises, pour un traitement équitable et de qualité, aux personnes intervenant dans le processus de recrutement, quel que soit l'endroit où se trouve la structure MSF à laquelle elles appartiennent. Pour plus d'informations sur la façon dont sont traités vos données et vos droits, veuillez consulter notre politique de confidentialité.